

Helpful Hints for Students and Parents
Important Information in the Student Handbook

1. Please become familiar with the student handbook as it addresses rules and regulations of our school district.
2. Student Absences (pages 4-5). Note that students are counted unexcused if we are not notified of the absence by the day of return to school. Students are required to bring a doctor note for absences to be excused after 10 absences for the year. Students will not receive credit for assignments/tests on days determined as unexcused absences.
3. Pre-arranged absences (page 5). Pre-arranged absences must be approved by the building principal at least 5 school days prior to leaving. Parents must provide a written request or contact the principal by phone. All work must be completed and turned in to the teacher ahead of time for pre-arranged absences unless other arrangements have been made with individual teachers. Students will receive a pre-arranged absence form to complete and return to the office before leaving for the missed days.
4. Search and Seizure (page 30). Encourage your student to use the lock on his/her locker. They are responsible for the contents of their locker.
5. Cell Phone (page 17). Cell phones need to be turned off and stored in lockers during the school day. Please contact our office at 734-9411 in the case of an emergency. Do not call your student on their cell phone during the school day, he/she will have consequences if caught with their cell phone.
6. Dress Code (pages 18-19). Shorts need to have a 7-inch inseam (such as athletic shorts). Sleeves must be long enough to reach the top of the biceps. Shirt necklines should not be lower than 3” from the base of the neck (such as a crew or slight-v neck). Students will be required to change if clothes do not meet the guidelines.
7. Tardies (page 6). Students are expected to arrive to school and class on time. Students receive a detention for every two tardies. Bus service is provided therefore, tardies due to car problems are not a valid excuse.
8. Out-of-School Suspension (page 40). Students are removed from the regular school environment and all school activities for a period of time. Students are not to be on school grounds or attend activities during the suspension. Students are required to turn in all school assignments to teachers for credit on the day they return to school from suspension. Any student who serves an out-of-school suspension will not be allowed to attend the next dance. In addition, a student who serves a 10-day out-of-school suspension during their senior year will not be allowed to participate or attend the graduation ceremony.

9. Detention (page 40). Detentions are held each Tuesday and Thursday from 3:00 to 3:40. Students must provide their own transportation.
10. Scholastic Eligibility (page 51). Weekly and semester eligibility is checked throughout the year. Eligibility runs from Monday through Saturday of the week following the eligibility check. A student is considered ineligible if he/she is failing two classes. Friday afternoon attendance is required for Saturday events unless documentation is provided by a doctor/dentist, funeral home or a court officer.
11. Textbook Rental (page 2). Students rent textbooks for an annual fee each year. Most of our textbooks cost \$50-\$100. Please encourage your student to return the book at the end of the year in good condition. Students are required to purchase new books for the district if ones are lost or damaged.
12. Homework Request (page 6). Parents may request homework by 9:00 a.m. on days their students are not in attendance. Parents are responsible for making arrangements to collect the work from the school office before 3:30 p.m.
13. Medication (page 46). Students may need to take medication at school. If your student needs to have an over-the-counter (Tylenol, Advil, etc.) or any prescription medication at school, please bring the medication in the original container to the office, along with any special instructions.